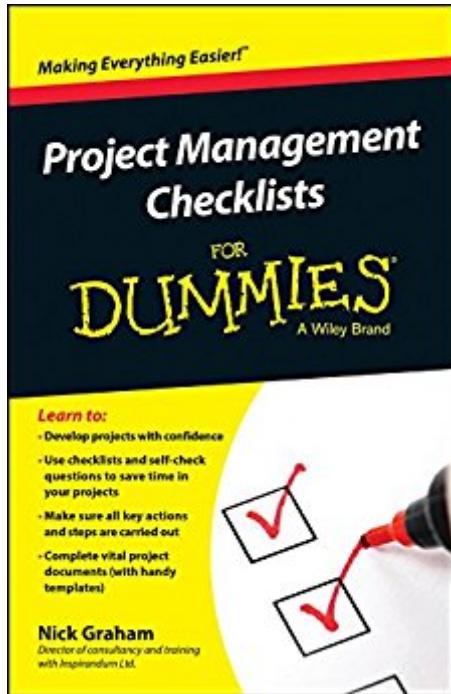


The book was found

# Project Management Checklists For Dummies



## Synopsis

Your must-have tool for perfect project management Want to take your career to the next level and be a master of planning, organising, motivating and controlling resources to meet your goals? This easy-to-use guide has you covered! Project Management Checklists For Dummies takes the intimidation out of project management, and shows you step by step how to use rigorous self-check questions to save significant timeâ "and headachesâ "in managing your projects effectively. Project Management Checklists For Dummies gives you to-do lists, hands-on checklists and helpful guidance for managing every phase of a project from start to finish. Before you know it, you'll be a star project manager as you organise, estimate and schedule projects in today's time-crunched, cost-conscious global business environment. Includes useful to-do lists and checklists to ensure all the necessary steps are completed Offers simple exercises to help clarify needs and requirements along the way Provides templates to complete, which can also be downloaded from Dummies.com and customised to suit your unique requirements Supplies hints and tips to help you along the way If you're a project managerâ "or any professional charged with managing a project and wondering where to startâ "Project Management Checklists For Dummies is your ready-made tool for success.

## Book Information

File Size: 1764 KB

Print Length: 274 pages

Page Numbers Source ISBN: 1118931432

Publisher: For Dummies; 1 edition (September 29, 2014)

Publication Date: September 29, 2014

Sold by:Â Digital Services LLC

Language: English

ASIN: B00O2YN6EM

Text-to-Speech: Enabled

X-Ray: Not Enabled

Word Wise: Enabled

Lending: Not Enabled

Enhanced Typesetting: Enabled

Best Sellers Rank: #418,939 Paid in Kindle Store (See Top 100 Paid in Kindle Store) #280

inÂ Kindle Store > Kindle eBooks > Business & Money > Management & Leadership > Project

Management > Business #673 inÂ Books > Business & Money > Management & Leadership >

## Customer Reviews

Honestly, I was expecting actual check lists...

I bought the kindle edition of this book and the table of contents is completely unreadable. Each letter has it's own line. I tried resizing and it didn't help at all.

I'm going to use this book for one of my supplemental text books for the software project management course I teach.

It's pretty good. The only thing I would recommend is they include a DVD with actual lists (examples) or a web address where you could go and download the same. Information is sound and it's well written in the spirit of the "dummies" series ...

As are the case with most of the "Dummies" books this one hit the mark and put the information required out there in a way that was digestible and understanding.

Excellent content for brand new managers that are tasked with several projects. Looking forward to the results I will see in my projects.

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